



**SPECIAL MEETING OF THE PURCHASING TASK FORCE
REPORT OF THE OPEN SESSION**

Monday, August 28, 2023 – 3:00 p.m.
Laguna Woods Village Community Center Sycamore Room

DIRECTORS PRESENT: Bunny Carpenter – Chair, Jim Hopkins, Andy Ginnocchio, Donna Rane-Szostak, Advisor: Carl Randazzo

DIRECTORS ABSENT: Thomas Tuning, Lenny Ross

STAFF PRESENT: Steve Hormuth, Dan Hoxie Erika Hernandez

OTHERS PRESENT: None.

Call to Order

President Bunny Carpenter, President, chaired the meeting and called it to order at 3:00 p.m.

Acknowledgement of the Media

The meeting is made available via Zoom for members of the community to participate virtually.

Approval of Agenda

A motion was made and carried unanimously to approve the agenda as presented.

Approval of the Meetings Reports for July 24, 2023

A motion was made and carried unanimously to approve the meeting report as presented.

Chair Remarks

None.

Member Comments (Items not on the Agenda)

None.

Purchasing Policy Update

The committee thoroughly reviewed and discussed the current Purchasing Policy and suggested multiple changes. Staff was directed to draft a new policy with the suggested changes and present it at the next scheduled meeting. No further action.

Task Force Member Comments

None.

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Date of Next Meeting

The date of the next meeting is To Be Determined

Adjournment

The meeting adjourned at 5:25 p.m.

Bunny Carpenter

Bunny Carpenter, Chair






Purchasing Task Force Report 2023-08-28 OPEN (draft)

Final Audit Report

2023-10-11

Created:	2023-10-11
By:	Erika Hernandez (erika.hernandez@vmsinc.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAANVVN04sbGgUsPPQyIVb35qy6-As7oxQ_

"Purchasing Task Force Report 2023-08-28 OPEN (draft)" History

-  Document created by Erika Hernandez (erika.hernandez@vmsinc.org)
2023-10-11 - 6:27:26 PM GMT
-  Document emailed to Bunny Carpenter (bunnycarpenter1@gmail.com) for signature
2023-10-11 - 6:28:14 PM GMT
-  Email viewed by Bunny Carpenter (bunnycarpenter1@gmail.com)
2023-10-11 - 9:13:19 PM GMT
-  Document e-signed by Bunny Carpenter (bunnycarpenter1@gmail.com)
Signature Date: 2023-10-11 - 9:13:47 PM GMT - Time Source: server
-  Agreement completed.
2023-10-11 - 9:13:47 PM GMT